

**HUMAN RESOURCE DEVELOPMENT DIVISION
VIKRAM SARABHAI SPACE CENTRE
THIRUVANANTHAPURAM**

General Instructions for Final Year M Tech/M E Academic Project Work Applicants:

- The applicant must be an Indian Citizen.
- The number of students selected for project work may vary due to facility constraints. It is the prerogative of VSSC to accept/reject the application.
- On account of large number of applications normally received for project work, it may not be possible to accommodate all the applicants. Therefore the students are advised to identify other organizations also as an alternative, in the event of their application not getting through in the selection process.
- Priority will be given to the wards of ISRO employees.
- **Internship, Industrial Training, Summer Training, In-plant Training etc. are not entertained.**
- **No stipend/scholarship will be given during the project period.**
- **Minimum duration of project work application should be 05 months and maximum 12 months.**
- **Pre-requisite is 75% mark or equivalent CGPA in B Tech/ B E.**
- **A Bio-data must also be attached separately with the details of educational qualifications, previous project/ internships done, skills, area of interest, work experience (if any) etc.**
- Students who intend to do project work should submit the application in the prescribed form duly filled in all respects and approved by Principal/HOD on or before the due date indicated below:

<u>Project Period</u>	<u>Due Date to Receive Application</u>	<u>Date of Intimation of Project Approval</u>
January - June	15th November of previous year	By 15th December of previous year
July - December	15th May of same year	By 15th June of same year

- Decision on the acceptance/rejection of the application will be communicated to the college.
- The application may be sent by post to **Head, HRDD, VSSC, ISRO P.O, Thiruvananthapuram – 695 022** or the scanned copy of application may be mailed to **preethi_elizabeth@vssc.gov.in**

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Application Form for M Tech/M E
FINAL YEAR ACADEMIC PROJECT WORK

(To be filled by the Student)

01. Name of the Student :
02. (i) Name of Parent :
(ii) Occupation :
03. Address with Pin code :

04. Phone Number & E-mail id :
05. Name of the College/Institution :
06. Address of College/Institution with Pin code :

07. Name of the present course of study :
08. Discipline/Branch :
09. Duration of Course of study :Semesters/Years
10. College permits to do Project Work in :Semesters/Years
11. Current Semester/ Year :
12. Date of commencement of Project Work : DateMonth.....Year
13. Date of Completion of Project Work : DateMonth.....Year
14. Duration (in months) : (min 5 & max. 12 months)
15. Signature of Student :

Affix
Photograph
attested by
Principal/HOD

(To be filled by Head of the Dept./Principal of the College)

16. Is the project training requested by the above student
the main project of curriculum : YES / NO
17. Will student be permitted to undergo project work
on regular basis during the period applied : YES / NO
18. Conduct and Character of the Student :
19. Details of Academic Performance :

Name	B Tech/BE Marks in % or CGPA (Minimum mark of 75% or equivalent CGPA for B Tech/B E)	M Tech Marks in % or CGPA
		S1

Signature of the Principal/HOD:

Name:

Phone No. (Tel/Mobile):

E-mail id:

Date:

(College Seal)

NOTE:

- Students applying for Project Work starting anytime in**
 - January to June must submit the Application & Declaration forms duly filled in all respects on or before 15th November of the previous year.**
 - July to December must submit the Application & Declaration forms duly filled in all respect on or before 15th May of the same year.**
- A stamp size photo to be affixed above and attested by the Principal/HOD with seal.**
- A detailed biodata should be attached separately, failing which, the application will be rejected.**
- The application form and declaration by student & HOD/Principal of the college should be filled in all respects, failing which, the application will be rejected.**

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5. Internship, Industrial Training, Summer Training etc. are not entertained.
6. If selected for Project Work in VSSC:
- The college ID and one Valid photo ID proof (Passport/Voters ID/Driving Licence/Aadhar) of the applicant along with one copy must be produced for verification and documentation at the time of joining.
 - Student should commence and complete the project work as mentioned in the Application form SI No.s 12,13 & 14.
 - The students should strictly follow all Security Rules & guidelines while in the campus. The Project Guide in VSSC will be the Reporting Officer for the Students, during their Project Work.
 - No certificates will be issued from HRDD.
 - The project work should be completed within the stipulated period and no further extension is permitted.
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DECLARATION

I,.....M Tech/ME student in.....(Branch)
from.....(College).....(University),
if selected for **M Tech/M E Main Project Work in VSSC (which is part of the Curriculum and will be evaluated in University exam)**, agree to abide by all conditions stipulated by VSSC. I also declare that I will not present/publish/submit any part or full portion of the project report, data or any other details of the work carried out by me in VSSC/ISRO without the prior permission of VSSC Guide and Approval from concerned Entity/Project Chief in any conference/seminar/workshop/ journal/book, either in print or in electronic media etc. other than project work presentation in College/University for examination purpose.

Signature of Student

We certify and we stand responsible for the above mentioned terms regarding the **Main Project Work** undertaken by Mr./Ms..... M Tech/M E student in(Branch) from our college in VSSC/ ISRO.

Signature of Guide from College

Signature of Principal/HOD
with office seal

Place:

Date :

To be sent by post: **Head, HRDD
VSSC, ISRO P.O
Thiruvananthapuram - 695 022**

Or scanned copy of application may be mailed to: **preethi_elizabeth@vssc.gov.in**