

भारत सरकार / GOVERNMENT OF INDIA
अंतरिक्ष विभाग / DEPARTMENT OF SPACE
विक्रम साराभाई अंतरिक्ष केंद्र / VIKRAM SARABHAI SPACE CENTRE
तिरुवनंतपुरम / THIRUVANANTHAPURAM – 695 022

विज्ञा. सं. वीएसएससी/लो.नि./विज्ञा./डब्ल्यूपी-1/2023 दि. 17.10.2023
ADVT. NO. VSSC/PT/ADVT/WP-1/2023 Dated 17.10.2023

भारत के राष्ट्रपति के लिए तथा उनकी ओर से, वरिष्ठ प्रधान, क्रय एवं भंडार, विक्रम साराभाई अंतरिक्ष केंद्र (वीएसएससी), तिरुवनंतपुरम तकनीकी कार्य पैकेज गतिविधियों के लिए प्रस्ताव हेतु अनुरोध (आरएफपी) जारी करने के लिए लघुसूचीबद्ध किए जाने हेतु प्रतिष्ठित एवं विश्वसनीय सेवा प्रदायकों से अभिरुचि की अभिव्यक्ति (ईओआइ) आमंत्रित करते हैं। ईओआइ में बताए गए अनुसार विविध तकनीकी गतिविधियों को 36 महीने की अवधि के लिए चलाने हेतु इन्हें वीएसएससी के प्रशासनिक नियंत्रण तथा इसरो पी.ओ., तुंबा, तिरुवनंतपुरम/यंत्रावली एवं यान समाकलन परीक्षण (एमवीआईटी), वलियमला/सम्मिश्र एन्टिटी (सीएमएसई), वट्टियूरकावु/अमोनियम परक्लोरेट प्रयोगात्मक संयंत्र (एपीईपी), आलुवा में स्थित कार्यालयों तथा एलपीएससी, वलियमला, बेंगलूरु, एसडीएससी, श्रीहरिकोटा, आइपीआरसी, महेंद्रगिरि के वीएसएससी के कार्य केंद्रों और भारत के विभिन्न भागों के वीएसएससी के अन्य कार्य केंद्रों में चलाया जाना अपेक्षित है।

For & on behalf of the President of India, Senior Head, Purchase & Stores, Vikram Sarabhai Space Centre (VSSC), Thiruvananthapuram invites Expression of Interest (EoI) from reputed and reliable Service Providers to shortlist for issue of Request for Proposal (RFP) for Technical Work Package activities. These activities are required to be carried out under the administrative control of VSSC and its offices located at ISRO P.O., Thumba, Thiruvananthapuram / Mechanisms & Vehicle Integration Testing (MVIT), Valiamala/Composites Entity (CMSE), Vattiyoorakavu/Ammonium Perchlorate Experimental Plant (APEP), Always and Work Centres of VSSC at LPSC, Valiamala, Bengaluru, SDSC, Sriharikota, IPRC, Mahendragiri and other Work Centres of VSSC at different parts of India for carrying out various technical activities as detailed in the EoI for a period of 36 months.

ब्यौरेवार निबंधन एवं शर्तें, लघुसूचीबद्ध करने की पात्रता - प्रतिमानक, लघुसूचीबद्ध करने के दिशा-निर्देश हमारे वेबसाइट www.isro.gov.in और www.vssc.gov.in पर उपलब्ध हैं। इच्छुक प्रत्याशी सेवा प्रदायक हमारे संदर्भ सं. विज्ञा./लो.नि./वीएसएससी./डब्ल्यूपी-1/2023 का उद्धरण करते हुए **16/11/2023 [16:00 बजे]** को या उससे पहले निम्नलिखित पते पर अपनी अभिरुचि की अभिव्यक्ति प्रस्तुत कर सकते हैं।

Detailed Terms & Conditions, eligibility norms for short-listing, guidelines for short-listing are available in our website www.isro.gov.in and www.vssc.gov.in. Interested prospective Service Providers can furnish their Expression of Interest quoting our reference No. ADVT/PT/VSSC/WP-1/2023 on or before **16/11/2023 [16:00 Hrs.]** to the following address :-

वरि. क्रय एवं भंडार अधिकारी / Sr. Purchase & Stores Officer,
क्रय यूनिट II, एवीएन / Purchase Unit- II, AVN
आरएफएफ क्षेत्र, इसरो पीओ/ RFF Area, ISRO PO,
तिरुवनंतपुरम/Thiruvananthapuram- 695022
फोन/Ph: 0471-256 2425 / 2388

नोट/Note :- मेक इन इंडिया नीति के अनुसार केवल श्रेणी-I तथा श्रेणी-II के स्थानीय आपूर्तिकार इस बोली में भाग लेने हेतु पात्र हैं। / **Only Class-I and Class-II Local suppliers as per Make in India policy are eligible to participate in the bid.**

शुद्धिपत्र, यदि कोई हो तो, हमारे वेबसाइट www.vssc.gov.in / www.isro.gov.in पर ही प्रकाशित किया जाएगा।

Corrigendum, if any will be published in our websites: www.vssc.gov.in / www.isro.gov.in only.

हस्ताक्षरित/Sd/-

वरिष्ठ प्रधान, क्रय एवं भंडार / Senior Head, Purchase & Stores

**GOVERNMENT OF INDIA
DEPARTMENT OF SPACE
VIKRAM SARABHAI SPACE CENTRE
THIRUVANANTHAPURAM – 695 022**

ADVT. NO. VSSC/PT/ADVT/WP-1/2023 Dated 17th October 2023

**SERVICE PROVIDER PRE-REQUISITES AND THE PROCESS OF
PRE-QUALIFICATION OF SERVICE PROVIDER FOR WORK PACKAGE**

I WORK PACKAGE SKILL SETS:

This is a “**Work Package**” intended for carrying out all the activities as defined in the scope of work **as detailed below:**

| Skill set No. | Work Package - Technical Skill Grouping | Technical Skill Grouping Description |
|----------------------|---|--|
| 1 | Chemical/ Processing/ Laboratory | Synthesis and realization of polymers, Adhesives, elastomers, propellants, ceramics and its associated products-Chemical analysis, lab works, moulding and its associated processing. |
| 2 | Civil - Architecture/ Construction/ Electrical/ Air-conditioning/ Public Health | Civil Architectural Assistance with CAD Modeling, Planning, Estimation, supervision and inspection of construction, electrical wiring and fixing, servicing of public health requirements, erection and maintenance of Air conditioning equipment. Operation and maintenance of Substation and Generators. |
| 3 | Composite Processing | Raw material preparation, impregnation and characterization, sizing of prepregs, Moulding, winding, bagging, curing and demoulding of parts, bonding of parts, analysis and characterization of composites (Chemical and Mechanical), verification of process data. |
| 4 | Computer Hardware and Software maintenance, Software development | Servicing of computers and peripherals, computational facility up keeping, software development, testing and maintenance. |
| 5 | Data Compilation and Documentation | Online data monitoring, entry, verification etc., data Inspection ,logging, work estimation and documentation, preparation of documents at relevant stages, travelling log and route card preparation, library assistance operations, Photography, Videography, Graphic Design, Project coordination activities. |
| 6 | Design/ CAD modelling/ Drafting/ Analysis | Preparation of 3D models, Drawing preparation, FEM and CFD readiness and support for analysis, mathematical modelling. Electronic CAD layout- PCB lay outing and verification through CAD software tools, ECAD-MCAD Collaborator, Layout design. |

| Skill set No. | Work Package - Technical Skill Grouping | Technical Skill Grouping Description |
|---------------|---|---|
| 7 | Electrical Harnessing Sub- Assembly and simulation systems | Layout preparation and verification, wiring, crimping, sheathing, inspection, skewing, connector crimping, CHES systems, harness continuity checks. |
| 8 | Electrical Packages Test & Evaluation/ Screening | Setting of test rigs, Assembly and connections to Packages, Parameter checking, Data entry, verification and testing, antenna testing. |
| 9 | Electrical Quality Control/ Inspection | Online inspection of Electronic Components, Harness accessories, Avionic package fabrication, Control mechanisms, Online process monitoring, Inspection logging, reporting, subassembly harness testing and validation with systems. |
| 10 | Electro-Chemical Processing | Processing, testing and verification of Dry cells, Capacitors, Fuel cell etc. Electrolysis, PCB Production, etching etc. |
| 11 | Facility Operations / Checkout operations/ Maintenance/ Calibration | Operation, maintenance and calibration of equipment/facilities related to composites, Propellants, Chemicals, avionics packages, actuator and simulation systems, wind tunnels, pyro systems, thermal-cycling facilities, energy systems, metal cutting machines, general purpose machines, high temperature/vacuum furnaces, boilers, Radars, Meteorological instruments/ equipment. Operation and maintenance of clean tents, clean rooms and its related equipment, Console Operations as per operational documents during electrical Checks of subassemblies. |
| 12 | Ground System Wiring/ Maintenance | Electrical wiring related to equipment, test rigs, connectivity checking, verification, maintenance and fault checking of electrical fittings. |
| 13 | Honey Comb Processing | Raw material preparation, moulding, bonding, curing, machining and readiness of products. |
| 14 | Instrumentation/ Testing | Strain gauge bonding, various types of sensor preparation and instrumentation, test article preparation, test set up readiness, acoustic emission instrumentation readiness, mechanical testing (Static and dynamic, Pressure testing, thermal, thermo-vacuum, helium leak checks etc.) and operation of related Testing machines. |
| 15 | Logistics/Material Handling/ Inventory control of materials | Fork lift operation, material and hardware handling, material and parts transportation, packing, dispatch etc. handling of liquid Nitrogen. Bonded store activities. Issue, inventory, management for mechanical and electronic components. |
| 16 | Mechanical Fitting / Assembly/ Machining/ CNC Programing | Trimming and suiting, Dry assembly, drilling, machining, riveting, welding etc. fixing and finishing operations, surface treatment operations. Conventional and CNC machine operations, CAD/CAM machining process planning and CNC programing. |

| Skill set No. | Work Package - Technical Skill Grouping | Technical Skill Grouping Description |
|----------------------|---|--|
| 17 | Mechanical Quality Control/ Inspection | Dimensional inspection-conventional, 3D CMM, Laser tracker, Photogrammetry and video imaging. Online process monitoring and logging. |
| 18 | Non-Destructive Testing | VT,UT, X-ray radiography, IR, pulse thermography of metallic and composites parts, propellants, polymer and rubber based components and pyro systems and other various types of Non Destructive test methods. |
| 19 | Propellant/ Chemical Processing/ Characterization/ Rubber compounding, Rubber processing | Raw material preparation, processing, Thermal insulation lining, moulding, Mixing, extrusion, surface preparation, rubber abrasion, autoclaving, bowl mixing, casting and associated processes, curing, demoulding and trimming for solid propellant realization, Cleaning of process aids and equipment, UBR and ABR testing and characterization, preparation for pyro system realization & qualification. |
| 20 | Safety & Fire system operation and maintenance | Manning of Fire station, Operation and maintenance of Fire protection systems, Fire extinguishers, Hose boxes, fire buckets, Fire hydrants, Sprinkler, Deluge, Smoke detection systems, PPE and fire line maintenance, mock drills, Fire tender operations, Emergency rescue operations, Stand by duties for hazardous activities, Propellant / Explosive Waste collection, incinerator operations, Propellant and pyro charge disposal. |
| 21 | Software Testing/ Check- out/ Simulations | Code development, verification and validation, data processing. |
| 22 | Soldering/ Package/ Motor Winding | Soldering of PCB, strain gauges and pyro systems and similar products and facilities. Electronic Packaging, soldering school maintenance, ground checkout electrical system harnessing, carrying out lamination, bonding, stacking of BLDC and stepper motors. Assembly and testing of various components of motors. |
| 23 | Special Processes | EB welding, Laser welding, processing of metallurgy components and testing, Special sealing processes etc. |
| 24 | Network / AV / CCTV surveillance systems Operation and maintenance | Configuration, wiring, fixing, operation and maintenance of campus networks, mission networks, communication, Audio/Video systems, surveillance systems, access control systems and digital signage systems, video conference hall. |

II SERVICE PROVIDER PRE-REQUISITES:

The Service Provider shall fulfil the following requirements to be eligible for short-listing for issue of RFP.

- a) Should be a Registered Firm and not an Individual.

- b) Should have valid registration certificate issued by any Government Agency. The Bye-Law/Registration Certificate should permit undertaking the proposed work.
- c) Should have Registration with Government Labour Department, EPF Organization and ESI Corporation.
- d) Should have Income Tax (PAN) and GST Registration.
- e) Should have workforces with adequate experience/expertise to undertake technical activities elaborated under the various skill sets as at 'I' above.
- f) Should submit the Bio-Data of the workforces to be deployed for verification by Service Receiver after the award of Work Package Order.
- g) May take effort to deploy 20% of the work force within the local area [within 10 kilometers radius].

III SELECTION PROCESS FOR PRE-QUALIFICATION OF SERVICE PROVIDERS:

The Service Providers will be shortlisted based on:

- [i] The compliance of all the pre-requisites.
- [ii] Experience/expertise in at least in one skill set and the ability to provide workforces of different qualifications [8th Standard, Matriculate, Higher Secondary, ITI/Diploma/Engineering/Graduate/ Post Graduate in different disciplines] with expertise to carry out various technical activities falling under different skill sets.
- [iii] Complying with all the Terms and Conditions.
- [iv] Evaluation by an appropriate Committee of the Service Receiver.

In the absence of non-availability of any of the documents sought for, the EoI will NOT be considered and **no clarification will be sought for by the Service Receiver in this regard.**

A Pre-EOI Discussion will be conducted on 30/10/2023 [10:00 Hrs] at the following Venue.

PRO Conference Hall, Public Relations Office,
Near ATF Area, ISRO PO,
Vikram Sarabhai Space Centre,
Thumba, Trivandrum – 695022

The eligible Service Providers (or) their Authorized Representatives, who are interested to participate in the Pre-bid meeting should be present as per the above mentioned schedule.

IV EOI TERMS AND CONDITIONS

1.0 Definitions:

- 1.1** The term “**Vikram Sarabhai Space Centre [VSSC]**”, a Centre under the Indian Space Research Organization (ISRO) of the Department of Space (DOS) hereinafter called “Service Receiver” includes its Units/Entities/Groups/ Divisions and facilities all over Kerala State under the administrative control of VSSC and its offices located at ISRO P.O., Thumba, Thiruvananthapuram – 695 022, Mechanisms & Vehicle Integration Testing (MVIT), Valiamala - 695 583, Composites Entity (CMSE), Vattiyoorkavu - 695 013, Ammonium Perchlorate Experimental Plant (APEP), Alwaye - 683 112 and Work Centres of VSSC at LPSC, Valiamala / Bengaluru, SDSC, Sriharikota, IPRC, Mahendragiri and other Work Centres of VSSC at different parts of India.
- 1.2** The term “**Service Provider**” shall mean any registered Establishment which will be performing the Work package activities.
- 1.3** The term “**Work Package**” shall mean a Work Package Contract to provide services at different Entities/Groups/Divisions of VSSC as per the Skill Set.
- 1.4** The term “**Workforces**” means all the workforces, supervisors and staff of the Service Provider deployed by the Service Provider to carry out the Work Package tasks as defined in the Work Package Order.

2.0 Mandatory Documents

- 2.1** **The following documents shall be submitted by the Service Provider along with documentary proof (wherever required); without which the Expression of Interest will NOT be considered.**

| No. | Detail | Annexure |
|------------|--|-----------------|
| (a) | The details of Service Provider’s establishment in their letter head | A |
| (b) | Declaration Form | B |
| (c) | Declaration with respect to Court Cases, if any pending or being contemplated against the Service Provider | C |
| (d) | “Near Relative” Certificate declaration in the format in line with Para 4.2 | D |
| (e) | Compliance Statement | E |

- 2.2** “The Service Provider should choose one or more skill set for short-listing. The Service Provider shall engage required number of workforce with relevant qualifications for the execution of various works falling under different skill sets. Service Provider seeking to bid for the EOI shall have experienced workforce with adequate qualifications/expertise. Necessary documentary evidences such as copies of previous Purchase Orders/Work Orders received from various Govt. Institutions/Autonomous Bodies/PSUs shall be submitted.”

2.3 With an objective to provide employment to local residents, “the Service Providers may take efforts to deploy 20% of the work force within the local area [within 10 kilometers radius]”. A confirmation in this regard shall be furnished in the Compliance Statement (Annexure-E).

3.0 Period of Contract:

The proposed Work Package will be valid for a period of 36 months or any such period as defined in the scope of Work Package and with an option to extend the same for a further period, with same terms and conditions.

4.0 Near Relative:

4.1 The Service Provider shall furnish a Declaration (Annexure-D) of the details of “Near Relative” of the Service Provider (of the owner, partner, member of board of directors, members of governing body, or similar authorized bodies responsible to perform the management functions of the Service Provider’s Firm) who is/are working/employed in VSSC & IISU, Liquid Propulsion Systems Centre (LPSC), a Centre of ISRO located at Thiruvananthapuram and any other ISRO Centre/Unit.

The “Near Relative (s) means:

- a) Spouse
- b) The one is related to the other in a manner as father, mother, son(s) & son's wife (daughter-in-law), daughter(s) & daughter's husband (son-in-law), brother(s) and brother's wife, sister, sister-in-law, sister's husband (brother-in-law) in relation to the Partner / Shareholders / Directors / Executives / Office bearers of the Service Provider.

4.2 Declaration of the details of “Near Relative”

If any “Near Relative” are engaged as above (Para 4.1), a declaration to the effect that the said workforces of ISRO has no connection/ partnership/share-holding or any other business interest in the Service Provider’s firm shall be certified and provided.

5.0 Submission of Forged Documents:

If the prospective Service Providers submit any forged or false documents along with EoI, such EoIs will be summarily rejected and such Service Providers will be blacklisted for all future requirements.

6.0 Validity:

The EoI submitted by the Service Provider shall be valid for a minimum period of **Ninety Days** from the date of opening of the EoI.

ANNEXURE-A

DETAILS OF THE SERVICE PROVIDER'S ESTABLISHMENT

(To be provided by the SERVICE PROVIDER with EoI)

**PASSPORT SIZE
PHOTO OF THE
PERSON SIGNING
EoI TO BE
PASTED HERE**

| | | |
|-------|--|--|
| 1. | Name of the Service Provider | |
| 2 (a) | Full Postal Address of the Service Provider | |
| 2 (b) | Telephone No. | |
| 2 (c) | Mobile No. (Mandatory) | |
| 2 (d) | Fax No. | |
| 2 (e) | E-mail id (mandatory) | |
| 3. | Full Postal Address of Operating Branch Office, if any | |
| 3 (a) | Telephone No. | |
| 3 (b) | Mobile No. | |
| 3 (c) | Fax No. | |
| 3 (d) | E-mail | |
| 4. | Indicate the Organizational status of the Service Provider | <ol style="list-style-type: none">1. Proprietorship2. Society3. JV Firm4. Partnership5. Private Limited Co6. Public Limited Co7. PSU/PSE8. LLP9. Others (please indicate) <p>(please tick any one of the abovewhich is applicable)</p> |
| 5. | Act/Rule under which the Service Provider is registered | |

| | | |
|-------|---|--------------------------------|
| 6. | Registration No. & Date of Registration | |
| 7. | Name of the Proprietor/Manager/President/Secretary/Chief Executive with address and Contact Phone No. | |
| 8. | Name of Partners/Shareholders (of privately owned)/ Directors/ Executives/ Officers of the Service Provider (If required attach additional sheet) | |
| 9. | Whether any Near Relative of the Proprietor/Office bearers is/are working in VSSC/IISU/LPSC,if so details (Please see Para 4.1 of the EoI and fill in Annexure-D) | |
| 10. | Copy of the Bye-law/ Establishment Registration Certificate issued by any Governmental Agency (Para II-b) | |
| 11(a) | Labour Department Registration No. (Para II-c) | |
| 11(b) | EPF Registration No. (Para II-c) | |
| 11(c) | ESI Registration No. (Para II-c) | |
| 12(a) | PAN No. (Para II-d) | |
| 12(b) | Goods & Service Tax Registration No. (Para II-d) | |
| 13. | Bank Account Details of the Service Provider | Banker's Name |
| | | Banker's Address |
| | | Bank Account No. |
| | | IFSC Code |
| | | PFMS No. (if available) |

| | | | | |
|--|---|---|--|---|
| The Service Provider shall select appropriate skill set to be considered for issue of RFP. | | | | |
| Skill Set No. | Work Package – Technical Skill Grouping | Tick Mark against the Skill set preferred | Available number of workforces for the skill set | Proof of Work Orders to be submitted mandatorily and details of availability of workforces with adequate experience / expertise |
| Skill set No. | Work Package - Technical Skill Grouping | | | |
| 1 | Chemical/ Processing/ Laboratory | | | |
| 2 | Civil - Architecture/ Construction/ Electrical/ Air-conditioning/ Public Health | | | |
| 3 | Composite Processing | | | |
| 4 | Computer Hardware and Software maintenance, Software development | | | |
| 5 | Data Compilation and Documentation | | | |
| 6 | Design/ CAD modelling/ Drafting/ Analysis | | | |
| 7 | Electrical Harnessing Sub- Assembly and simulation systems | | | |
| 8 | Electrical Packages Test & Evaluation/ Screening | | | |
| 9 | Electrical Quality Control/ Inspection | | | |
| 10 | Electro-Chemical Processing | | | |
| 11 | Facility Operations / Checkout operations/ Maintenance/Calibration | | | |
| 12 | Ground System Wiring/ Maintenance | | | |
| 13 | Honey Comb Processing | | | |
| 14 | Instrumentation/ Testing | | | |
| 15 | Logistics/Material Handling/ Inventory control of materials | | | |
| 16 | Mechanical Fitting / Assembly/ Machining/ CNC Programing | | | |
| 17 | Mechanical Quality Control/ Inspection | | | |
| 18 | Non-Destructive Testing | | | |

14.

| | 19 | Propellant/ Chemical Processing/ Characterization/ Rubber compounding, Rubber processing | | | |
|---------|---|--|-------------------------------------|-----------------|----|
| | 20 | Safety & Fire system operation and maintenance | | | |
| | 21 | Software Testing/ Check- out/ Simulations | | | |
| | 22 | Soldering/ Package/ Motor Winding | | | |
| | 23 | Special Processes | | | |
| | 24 | Network / AV / CCTV surveillance systems Operation and maintenance | | | |
| Sl. No. | Details of Client along with Address, Telephone & Fax No. | Scope of Work | Value of Contract (Rupees in Lakhs) | Contract period | |
| | | | | From | To |
| (14-a) | | | | | |
| (14-b) | | | | | |
| (14-c) | | | | | |
| (14-d) | | | | | |
| 15. | Whether the Service Provider undertakes any contractual work at any Establishments in Thiruvananthapuram other than VSSC/ IISU /LPSC. If so, give the details | | | | |

Note:- 1) If any of the above columns are kept unfilled and not supported by documentary proof, such EoI will be summarily rejected by the Service Receiver.

DECLARATION

I/We hereby declare that the information furnished above are true and correct to the best of my/our knowledge and belief.

Date :

(Signature of Authorized Signatory with Seal)

Place :

Name in full :

ANNEXURE-B

DECLARATION BY THE SERVICE PROVIDER

(To be provided by the Service Provider with EoI
on the letter head of the Service Provider)

1. I/We, _____
Son/Daughter/Wife/Husband of Shri/Smt. _____
_____ (Proprietor/Partner/Director/Authorized
Signatory of the Firm), I am competent to sign the declaration and
execute this EoI.
2. I/We have carefully read and understood all the enclosed terms and
conditions and undertake to abide by the same.
3. The information/documents furnished along with the above application
are true and authentic to the best of my knowledge and belief. I/We,
am/are well aware of the fact that furnishing of any false
information/fabricated document would lead to rejection of our EoI at any
stage besides liabilities towards prosecution under appropriate law.

Date : (Signature of Authorized Signatory with Seal)

Place : Name in full :

DECLARATION BY THE SERVICE PROVIDER REGARDING COURT CASES

(To be provided by the Service Provider with EoI
On the letter head of the Service Provider)

I/We hereby undertake that our establishment do not have any legal suit/criminal case either pending against me/ us/ Partner(s)/ Proprietor or any of our Directors (in the case of Company) or being contemplated and have not been earlier convicted on the grounds of moral turpitude or for violation of laws in force.

OR

I/We hereby undertake that our establishment is having the following legal suit/criminal case pending against me/us/Proprietor/Partner (s)/Directors (in the case of Company), of which the details are furnished below:

| Sl. No. | Case Number and the details of the Honourable Court | Nature of the Case | Name of the Parties involved |
|---------|---|--------------------|------------------------------|
| 1. | | | |
| 2. | | | |
| 3. | | | |

Note : Strike out whichever is not applicable.

Date : (Signature of Authorized Signatory with Seal)

Place : Name in full :

PROFORMA FOR NEAR RELATIVE(S) CERTIFICATE *

I, _____,

S/o or D/o Shri/Smt. _____

on behalf of _____

hereby certify that

- (a) None of my relatives are working in VSSC/IISU/LPSC.
- (b) Following relative (s) as defined in Clause 4.1 of the Expression of Interest Terms and Conditions for Work Package is/are employed in VSSC/IISU/LPSC.

| SI. No | Name of the Person, Designation, Staff Code No., Organization |
|--------|---|
| | |
| | |
| | |
| | |
| | |

- (c) It is also certified that the workforce/(s) as above of ISRO has/have no connection/partnership/share-holding or any other business interest in the Service Provider's firm.

In case at any stage, it is found that the information given by me/us is false/incorrect, the Department/ISRO shall have the absolute right to take any action as deemed fit, without any prior intimation to me/us.

(Signature of Authorized Signatory of the Service Provider/Service Provider with Seal)

Name in full :

Date :

Place :

* To be executed on Rs.200/- Non-Judicial Stamp Paper & attested by Notary Public/Executive Magistrate by the Service Provider, on award of the contract for Work package

COMPLIANCE STATEMENT**(to be provided by the Service Provider with Eol on their letter Head)**

| Sl. No. | Conditions in EOI/ Requirements | Compliance Yes/No | Explanation Comments | Details of Relevant Documents attached |
|----------------|---|--------------------------|-----------------------------|---|
| 1 | The details of Service Provider's establishment in their letter head (Annexure-A of Eol) | | | |
| 2 | Declaration Form (Annexure-B of Eol) | | | |
| 3 | Declaration with respect to Court Cases, if any pending or being contemplated against the Service Provider (Annexure-C to Eol) | | | |
| 4 | A declaration in line with "Near Relative" Certificate as at Para 4.1 (Annexure-D to | | | |
| 5 | Valid Registration Certificate of Service Provider's Establishment issued by any Governmental Agency (Para II-b) | | | |
| 6 | Details of similar works executed under any of the skill set and Details of experienced workforces with adequate qualification/ experience (Para II-e and | | | |
| 7 | The Bye-law/Registration Certificate issued by any Governmental Agency of such establishment of the Service Provider permitting the permit undertaking of the assigned work (Para II-b of Eol Terms and Conditions) | | | |

| | | | | |
|----|--|--|--|--|
| 8 | Efforts to deply 20% of the work force from the local area [within 10 kilometers] as at Para II-g and Para 2.3 | | | |
| 9 | Labour Department Registration (Para II-c) | | | |
| 10 | EPF Organization Registration (Para II-c) | | | |
| 11 | ESI Corporation Registration (Para II-c) | | | |
| 12 | Bank Account Details (Annexure-A – Column-13) | | | |
| 13 | Copy of PAN Card (Para II-d) | | | |
| 14 | Copy of the Goods and Service Tax Registration Certificate (Para II-d) | | | |

Date : (Signature & Name of Authorized Signatory with Seal)

Place :