

भारत सरकार/**GOVERNMENT OF INDIA**  
अंतरिक्ष विभाग/**DEPARTMENT OF SPACE**  
विक्रम साराभाई अंतरिक्ष केंद्र/**VIKRAM SARABHAI SPACE CENTRE**  
तिरुवनंतपुरम/**THIRUVANANTHAPURAM – 695 022**

**विज्ञा. सं. वीएसएससी/पी/विज्ञा./396/2025 दि. 24.06.2025**  
**ADVT. NO. VSSC/P/ADVT/396/2025 DT. 24.06.2025**

भारत के राष्ट्रपति के लिए तथा उनकी ओर से वरिष्ठ प्रधान, क्रय एवं भंडार, विक्रम साराभाई अंतरिक्ष केंद्र (वीएसएससी), तिरुवनंतपुरम, निम्नलिखित के लिए मोहरबंद निविदाएं आमंत्रित करता है।

For & on behalf of the President of India, the Sr. Head Purchase & Stores, Vikram Sarabhai Space Centre (VSSC), Thiruvananthapuram invites Sealed Tender for the following:-

क्रम सं. Sl.No.	निविदा सं. Tender No.	वर्णन / Description	मात्रा Qty.	निविदा शुल्क Tender Fee
01.	<b>B220 2024 6222</b> <b>[पीटी - एकल भाग /</b> <b>PT -SINGLE PART]</b>	वीएसएससी के विविध वाहनों के टायर संबंधी कार्यों के लिए दर संविदा/ Rate Contract for Tyre Works of Various VSSC Vehicles	2 years	रु. <b>560/-</b>
नोट:- विनिर्देशन तथा विस्तृत निबंधन एवं शर्तें निविदा दस्तावेज़ के अनुसार Note :- Specification and detailed terms & conditions as per Tender document				

निविदा प्राप्त करने की अंतिम तिथि / <b>Due Date for Receipt of Tender</b>	<b>16.07.2025 up to 14:00 Hrs.</b>
निविदा खोलने की तिथि / <b>Tender Opening Date</b>	<b>17.07.2025 up to 14.00 Hrs.</b>

**विशेष टिप्पणी/Special Note:-**

विदेशी विक्रेताओं को निविदा प्रस्तुत करने की अनुमति नहीं है। मेक इन इंडिया नीति के अनुसार केवल श्रेणी-I और श्रेणी-II के स्थानीय आपूर्तिकार इस बोली में भाग लेने हेतु पात्र हैं। विदेशी ओईएम से सीधे प्राप्त उद्धरणों/या विदेशी ओईएमओं की ओर से उद्धरण प्रस्तुत कर रहे एजेंटों को इस निविदा में भाग लेने की अनुमति नहीं है।

Foreign vendors are not permitted to quote. Only Class-I and Class-II Local suppliers as per Make in India Policy are eligible to participate in the bid. Quotations directly from foreign OEM/ or from agents quoting on behalf of foreign OEMs are not allowed to participate in this tender.

शुद्धिपत्र, यदि कोई हो तो, हमारे वेबसाइट [www.vssc.gov.in](http://www.vssc.gov.in) / [www.isro.gov.in](http://www.isro.gov.in) में मात्र प्रकाशित किया जाएगा।

Corrigendum, if any will be published in our websites : [www.vssc.gov.in/](http://www.vssc.gov.in/)  
[www.isro.gov.in](http://www.isro.gov.in) only.

हस्ताक्षरित/Sd/-  
वरि. प्रधान, क्रय एवं भंडार / Sr. Head, Purchase & Stores

निविदा आमंत्रण  
 INVITATION TO TENDER

मैसर्स  
M/s

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हमारी संदर्भ सं  
Our Ref. No.

B220 2024-006222-01

निविदा अंतिम तिथि  
Tender Due at

महोदय

Dear Sirs,

कृपया निम्नलिखित मदों की आपूर्ति के लिए अनुलग्नक (फार्म सं. संलग्न ) में उल्लिखित निबंधन एवं शर्तों के अनुसार संलग्न निविदा प्रपत्र में वर्णनात्मक सूचीपत्र/पैम्फलेट/साहित्य सहित हमारी संदर्भ सं. एवं अंतिम तिथि (मोटे अक्षरों में) ऊपर लिखते हुए अपनी मुहरबंद निविदा प्रस्तुत करें।

Please submit your sealed quotation , in the Tender Form enclosed here along with the descriptive catalogues /pamphlets /literature ,superscribed with Our Ref.No. and Due Date for the supply of the following items as per the terms & conditions mentioned in Annexure(Form No. AS PER ANNEXURE I )

क्र.सं. Sl. No.	विनिर्देशों सहित मद का विवरण Description of items with Specifications	इकाई Unit	मात्रा Quantity
1	Rate Contract for Tyre Works of various VSSC Vehicles for a period of 2 Years.	year	2

सुपुर्दगी स्थल

Delivery At TOMD

प्रेषण की विधि

Mode of Despatch ON SITE

शुल्क छूट

Duty Exemptions NA

विशेष अनुदेश

Special Instructions NIL

विशेष निबंधन

Specific Terms AS PER ANNEXURE I

निविदाकारों को अनुदेश

Instructions to Tenderers

- (1) Bidders are requested to go through the scope of work, terms and conditions in Annexure -1, affix signature and seal on all pages for acceptance and submit the same along with quotation in the Annexure A.
- (2) Quotation should be submitted as per the prescribed form in the Annexure -A and affix signature and seal on all the pages.
- (3) Considering the tyre room facilities available at Service Receiver site and the nature of work, the work cannot be divided with different parties.
- (4) Hence, the Contract will be awarded to single party only. There will be no compromise on the quality of work and hence the rates quoted should be reasonable.
- (5) As such, the recommendation will be first based on reasonability of the rates quoted considering the amount of work involved and then on overall cost basis.
- (6) Currency of quoting: This is a domestic tender and the currency of the bid should be in Indian Rupee(INR) only.
- (7) Fax and e-mail quotations will not be considered please send your quotations well in advance by speed post and should reach us before the due date & time Department will not be responsible for any postal delay.
- (8) The enclosed Terms & Conditions also form of this tender.
- (9) If any of the bidders submit any forged or false documents along with the tender such tenders will be summarily rejected and such bidders will be blacklisted for all future tenders.

**Terms and conditions of Rate Contract for Tyre Works of Various VSSC Vehicles****(To be submitted by the bidder along with tender in the prescribed format in Annexure - A)**

Sl. No.	SCOPE OF WORK, TERMS & CONDITIONS	Strike off whichever is not applicable	Remarks, if any
	<p><b>Definitions:</b></p> <p>a. The term “<b>Vikram Sarabhai Space Centre [VSSC]</b>”, (hereinafter called the <b>Service Receiver</b>) is a Centre under the Indian Space Research Organization (ISRO) of the Department of Space (DOS) and includes its Units/Entities/Groups/Divisions and facilities all over Kerala State Punder the administrative control of VSSC and its offices located at ISRO P.O, Thumba, Thiruvananthapuram – 695 022.</p> <p>b. The term “<b>Service Provider</b>” shall mean any registered Establishment, which will be performing this Rate Contract activity.</p> <p>c. The term “<b>Staff</b>” shall mean all the staffs, supervisors and other personnel engaged by the Service Provider to carry out the tasks as defined in the Rate Contract (RC).</p> <p>d. The term “<b>Focal Point</b>” means the designated officials of VSSC, who shall be co-ordinating with the Service Provider or their Authorised Official(s). The Focal Point of VSSC shall be Head, TOMD or authorized Officer(s) identified by Head, TOMD in this regard</p>	-	
2.0	<p><b>Period of Contract:</b></p> <p>The Contract shall be valid for a period of two years from date of releasing the Purchase Order. However, VSSC reserves the right to extend the same for further periods on mutual agreement or short close the same by giving one-month prior notice in writing without any financial obligation on either side.</p>	ACCEPTED/ NOT ACCEPTED	

<b>3.0</b>	<b>Scope of Work:</b>		
<b>3.1</b>	The scope of works listed in Annexure 'A' and is only a general outline of works to be carried out. As it is only a general outline, the works shall be done according to the type of vehicle and applicability to the particular vehicle as instructed by the Focal Point. During all stages of the works, the Focal Point will inspect the work and any discrepancy felt by them should be rectified as per their instructions. In any case, the work has to be done to the utmost satisfaction of the Focal Point.	ACCEPTED/ NOT ACCEPTED	
<b>3.2</b>	<b>Removal &amp; Refitting of Wheel:</b> It includes removal of Wheel assembly from vehicle and refitting of the same after completion of other necessary works such as replacement of tyre, puncture repair, tyre rotation.	ACCEPTED/ NOT ACCEPTED	
<b>3.3</b>	<b>Dismantling &amp; Assembling of Tyre Tube Flap(TTF) or Tubeless Tyres (TL):</b> It involves removal of Tyre tube flap or tubeless tyre from wheel assembly and refitment or replacement of the removed or new Tyre tube flap or tubeless tyre as applicable including replacement of tubeless neck as necessary. It includes tyre inflation pressure checkup & filling also.	ACCEPTED/ NOT ACCEPTED	
<b>3.4</b>	<b>Repair of Puncture in Tyre Tube:</b> It involves repair of puncture in tubed tyres using necessary repair consumables such as tyre patch of appropriate size & chemical vulcanizing fluid. It includes tyre inflation pressure checkup & filling also.	ACCEPTED/ NOT ACCEPTED	
<b>3.5</b>	<b>Repair of Puncture in Tubeless Tyre:</b> It involves repair of puncture in tubeless tyres using necessary repair consumables such as tubeless precured rubber plugs, tubeless sealant, chemical vulcanizing fluid & tyre patch as necessary. It includes tyre inflation pressure checkup & filling also.	ACCEPTED/ NOT ACCEPTED	
<b>3.6</b>	<b>Air filling of all tyres including Spare Tyre:</b> It involves checkup of air pressure in all tyres of vehicle including spare tyre, filling & ensuring inflation pressures per manufacturer's recommendation. The rates quoted for this work cannot be claimed with other works as this is part of other works described above.	ACCEPTED/ NOT ACCEPTED	
<b>3.7</b>	Any other related works as instructed by the contact person or his authorized representative have to be strictly adhered to and no excess amount will be given other than that quoted in the Annexure A.	ACCEPTED/ NOT ACCEPTED	

<b>4.0</b>	<b>Charges:</b> The charges for each work per vehicle shall be quoted exclusive of GST in Annexure- A. The rates will remain firm and fixed till completion of the contract period. GST, if applicable, will be paid extra.	ACCEPTED/ NOT ACCEPTED	
<b>5.0</b>	<b>Quantum of Work:</b> The approximate quantum of works mentioned in Annexure- A. However, there is no upper or lower limit for the work to be carried out.	ACCEPTED/ NOT ACCEPTED	
<b>6.0</b>	<b>Eligibility Criteria of bidder:</b>		
<b>6.1</b>	Bidder shall possess a valid GST registration for the work related to automobile repair services. or Bidder must have executed at least one order for vehicle tyre work to any Central or state Govt. owned Organization/Company or Private establishments within last 5 years' period. or Bidder must own a vehicle tyre repair shop. Necessary supporting documents shall be submitted along with the bid.	PROOF ENCLOSED/ NOT ENCLOSED	
<b>7.0</b>	<b>Payment:</b> Payment shall be made monthly basis within 30 days of receipt of Service Provider's bill duly certified by the focal point and approved by Competent authority and the same shall be sent to the Accounts Officer (Bills) for arranging payment.	ACCEPTED/ NOT ACCEPTED	
<b>8.0</b>	<b>Security Deposit:</b> In case of an order, Service Provider have to submit an interest free security deposit equivalent to 3% of the Annual contract value in the form of Fixed Deposit Receipt(FDR) or Bank Guarantee which will be refunded after due performance of this Contract or shall be adjusted/forfeited against any dues.	ACCEPTED/ NOT ACCEPTED	
<b>9.0</b>	<b>Responsibilities of the Service Provider</b>		
<b>9.1</b>	Only highly skilled workers having sufficient experience in the field shall be deputed daily. If the contact person feels that skill of the worked deputed is not sufficient, the Service Provider shall replace the worker within a day. (Considering the present work load, it is required to deploy approximate 2 numbers of skilled persons on working days.)	ACCEPTED/ NOT ACCEPTED	
<b>9.2</b>	The works allotted shall be executed properly and completed in reasonable time.	ACCEPTED/ NOT ACCEPTED	

9.3	The staff of Service Provider carrying out the work should have a working knowledge of manual/automatic tyre changers. He should do minor periodical maintenance for the equipment as suggested by the Focal Point	ACCEPTED/ NOT ACCEPTED	
9.4	Service Provider is responsible to maintain the tyre work area clean and tidy after completion of his daily work.	ACCEPTED/ NOT ACCEPTED	
9.5	The collection of required materials from TOMD Stores, proper sorting & positioning of new & used tyres, tubes & flaps as per the instructions of Focal Point is solely the responsibility of the Service Provider. Service Provider/ his staff has to follow the procedures for obtaining material required for the work from TOMD Stores after obtaining approval from the supervisor.	ACCEPTED/ NOT ACCEPTED	
9.6	The Service Provider is also responsible for the identification & sorting of tyres for retreading works, receiving and positioning of newly retreaded tyres as per the instructions of Focal Point.	ACCEPTED/ NOT ACCEPTED	
9.7	In the event of damages to VSSC property or injury to VSSC's/Service Provider's personnel due to the negligence of Service Provider/ his workers, the responsibility shall solely rest with the Service Provider. VSSC shall not be responsible for loss of life of the Service Provider and his workers due to accidents/natural calamities/explosions, etc.	ACCEPTED/ NOT ACCEPTED	
9.8	The Service Provider/his workers shall observe the security regulations of the Department and any loss or damage incurred by the Department on account of the Service Provider's/his worker's failure of any nature to observe the security regulations shall be to Service Provider's account. Service Provider's workers shall be instructed to behave in a good manner in VSSC campus.	ACCEPTED/ NOT ACCEPTED	
9.9	The Service Provider shall engage staff (s) who is/are not having any criminal background. Necessary Police Clearance Certificate shall be submitted by the Service Provider in respect of each of the Staff at the time of engaging them, and as and when required by the Service Receiver thereafter.	ACCEPTED/ NOT ACCEPTED	
9.10	Necessary personal protective equipment for the Staff shall be provided by Service Provider at his cost while working at VSSC. Service Receiver will not bear any cost towards the same and not responsible for any occupational hazards due to the nature of work to staff of Service Provider.	ACCEPTED/ NOT ACCEPTED	

9.11	If any of the equipment or materials given by the department is damaged due to carelessness of Service Provider/ his workers, the entire loss thus caused to the department will be recovered from the Service Provider's bills/security deposit.	ACCEPTED/ NOT ACCEPTED	
9.12	The Service Provider shall make his own arrangement for transport, canteen, safety, medical, EPF and other amenities for him/his personnel deputed to VSSC.	ACCEPTED/ NOT ACCEPTED	
9.13	The Service Provider shall abide by the law of the land including, Contract Labour (Regulation & Abolition) Act, and all labour related laws/Acts or any new regulations/legislations enacted in this regard and its compliance as applicable during the tenure of the Rate Contract Order. Service Receiver shall in no way be responsible for any default of the Service Provider regarding statutory obligation. The Service Provider has to ensure compliance of the above provisions at the time of submission of bill to the Service Receiver and while making payments to their work-force at all times during the currency of the Rate Contract.	ACCEPTED/ NOT ACCEPTED	
<b>10.</b>	<b>Responsibilities of the Service Receiver</b>		
10.1	The power, equipments like tyre changer for light vehicles, pneumatic impact wrench, tyre inflator and materials like tyre, tube, flap, etc., required for the work shall be supplied by Service Receiver as Free Issue Material.	ACCEPTED/ NOT ACCEPTED	
10.2	Puncture repairing consumables like patches for tyre & tube, tyre repair seal for tubeless tyre, chemical vulcanizing fluid etc., required to execute the work shall be provided by Service Receiver as Free Issue Material.	ACCEPTED/ NOT ACCEPTED	
10.3	Necessary power supply also shall be provided by Service Receiver. Reasonable roofed space to execute the works shall also be provided by Service Receiver. However, the job shall be carried out at open sites where the vehicle is available in case of certain situations like non availability of parking space, breakdown, etc.	ACCEPTED/ NOT ACCEPTED	
10.4	If the jobs are to be executed at Service Receiver's work site located at Vattiyoorkavu or Valiamala (near Nedumangad) in case of exigency situations, free transport arrangement for Service Provider/his staff will be provided by the Service Receiver.	ACCEPTED/ NOT ACCEPTED	
<b>11.0</b>	<b>General Conditions</b>		
11.1	The work is to be carried out at TOMD workshop, VSSC, Thumba on working days from 08.45 AM to 5.15 PM and if situation warrants, beyond this time and on holidays as per the instructions of the Focal Point.	ACCEPTED/ NOT ACCEPTED	

11.2	In case the Service Provider fails to execute the work, Service Receiver shall get the works done through other agencies at the Service Provider's risk and cost.	ACCEPTED/ NOT ACCEPTED	
12.0	<b>Instruction to bidder</b>		
12.1	Bidder must to go through the scope of work, terms and conditions in Annexure – 1, affix signature & seal on all the pages for acceptance, and submit the same along with the quotation in the Annexure A.	ACCEPTED/ NOT ACCEPTED	
12.2	Quotation should be submitted as per the prescribed format in the Annexure - A and affix signature and seal on all the pages. Quotation submitted in any other format or incomplete quotation will not be considered.	ACCEPTED/ NOT ACCEPTED	
12.3	Considering the tyre room facilities available at Service Receiver site and the nature of work, the work cannot be divided with different parties. Hence, the contract will be awarded to single party only based on overall expenditure for 2 year period. There will be no compromise in the quality of work; hence, the rates quoted should be reasonable.	ACCEPTED/ NOT ACCEPTED	
13	<b><u>Parallel/Adhoc Contract:</u></b> VSSC reserves the right to enter into parallel/Adhoc contracts simultaneously with one or more agencies.	ACCEPTED/ NOT ACCEPTED	
14	<b><u>Additions &amp; Deletions:</u></b> VSSC reserves the right to add or delete any number of similar type of vehicle during currency of the contract.	ACCEPTED/ NOT ACCEPTED	
15	<b><u>Termination:</u></b> VSSC reserves the right to terminate the contract, if the performance of the contractor or his employees is found to be unsatisfactory during the period of the contract by giving one-month notice in writing.	ACCEPTED/ NOT ACCEPTED	
16	<b><u>Sublet of Contract:</u></b> You shall not sublet, transfer or assign the contract or any part thereof without our prior written approval.	ACCEPTED/ NOT ACCEPTED	
17	<b><u>Fall Clause:</u></b> The prices charged for the service shall in no event exceed the lowest rates at which you perform service of identical description to any other party during the period of this contract. If at any time, during the said period, you reduce the rates of such works to any other customers, it shall be forthwith notified to VSSC and the charges payable under the contract for the work done after the date of coming into force of such reduction of rates shall stand correspondingly reduced.	ACCEPTED/ NOT ACCEPTED	

**ANNEXURE 'A'****1.0 Removal and Refitting of Wheel for various vehicles as listed below:**

<b>Sl. No.</b>	<b>Name of Vehicle</b>	<b>Approx. Quantum of Work for 2 Years</b>	<b>Rate per Wheel in Rs. (Excluding GST)</b>
1.	Ashok Leyland Bus/Truck or similar vehicles	1500	
2.	Ashok Leyland/Tata Tractor Trailer or similar vehicles	550	
3.	Tata 407/709/Ashok Leyland Lynx or Similar Vehicles	500	
4.	Force Traveller/ M&M Bolero SLE or Similar Vehicles	450	
5.	Toyota Innova/ Crysta/GM Tavera/ M&M Thar or Similar Vehicles	1300	
6.	Tata 207/ M&M Camper or Similar Vehicles	300	
7.	Toyota Etios/ Maruti Ciaz or Similar Vehicles	580	
8.	Hero Honda/Hero/Scooters or Similar Vehicles	330	
9.	Fork Lift (1 Ton to 3 Ton) or similar vehicles	10	
10.	Fork Lift (5 Ton & Above) or similar vehicles	10	

**2.0 Dismantling Tyres, Tube & Flap from the wheel and assembling of new/old tyre, tube & flap in position on wheel for various vehicles as listed below:**

<b>Sl. No.</b>	<b>Name of Vehicle</b>	<b>Approx. Quantum of Work for 2 Years</b>	<b>Rate per Wheel in Rs. (Excluding GST)</b>
1.	Ashok Leyland or Tata Bus/Truck or similar vehicles	1500	
2.	Ashok Leyland/Tata Tractor Trailer or similar vehicles	550	
3.	Tata 407/709/Ashok Leyland Lynx or Similar Vehicles	500	
4.	Force Traveller/ M&M Bolero SLE or Similar Vehicles	450	
5.	Toyota Innova/ Crysta/GM Tavera/ M&M Thar or Similar Vehicles	1300	
6.	Tata 207/ M&M Camper or Similar Vehicles	300	
7.	Toyota Etios/ Maruti Ciaz or Similar Vehicles	580	
8.	Hero Honda/Hero/ Scooters or Similar Vehicles	330	
9.	Fork Lift (1 Ton to 3 Ton) or similar vehicles	20	
10.	Fork Lift (5 Ton & Above) or similar vehicles	10	

**3.0 Repair of Puncture in tubes of various vehicles as listed below (Excluding Removal& refitting and dismantling & assembling charges and same will be applicable as per the rates quoted above):**

Sl. No.	Name of Vehicle	Approx. Quantum of Work for 2 Years	Rate per Wheel in Rs. (Excluding GST)
1.	Ashok Leyland or Tata Bus/Truck or similar vehicles	250	
2.	Ashok Leyland/Tata Tractor Trailer or similar vehicles	100	
3.	Tata 407/709/Ashok Leyland Lynx or Similar Vehicles	80	
4.	Force Traveller/ M&M Bolero SLE or Similar Vehicles	70	
5.	Toyota Innova/ Crysta/GM Tavera/ M&M Thar or Similar Vehicles	160	
6.	Tata 207/ M&M Camper or Similar Vehicles	50	
7.	Toyota Etios/ Maruti Ciaz or Similar Vehicles	12	
8.	Hero Honda/Hero /Scooters or Similar Vehicles	200	
9.	Fork Lift (1 Ton to 3 Ton) or similar vehicles	16	
10.	Fork Lift (5 Ton & Above) or similar vehicles	8	

**4.0 Repair of Puncture in Tubeless tyres of various vehicles as listed below:(In general, removal & refitting and dismantling & assembling charges are not applicable for puncture repair of tubeless tyres. However, rates quoted in 1.0 & 2.0 above will be applicable if it is essential for carrying out puncture repair)**

Sl. No.	Name of Vehicle	Approx. Quantum of Work for 2 Years	Rate per Wheel in Rs. (Excluding GST)
1.	Ashok Leyland Bus/Truck or similar vehicles	30	
2.	Force Traveller/ M&M Bolero SLE or Similar Vehicles	10	
3.	Toyota Innova/ Crysta/GM Tavera/ M&M Thar or Similar Vehicles	100	
4.	Toyota Etios/ Maruti Ciaz or Similar Vehicles	160	
5.	Hero Honda/Hero/ Scooters or Similar Vehicles	30	

- 5.0 Air filling of all tyres including spare tyre of vehicle as listed below: (Checkup of air pressure in all tyres of vehicles including spare tyre, filling & ensuring inflation pressure as per manufacturer's recommendation. The rates quoted for this work cannot be claimed with other works as air filling is part of other works described above.)**

<b>Sl. No.</b>	<b>Name of Vehicle</b>	<b>Approx. Quantum of Work for 2 Years</b>	<b>Rate per Wheel in Rs. (Excluding GST)</b>
1.	Motorcycles/Scooters	100	
2.	Maruti Ciaz/ Toyota Innova/ Crysta/ GM Tavera/ M&M Thar/Tata Sumo/ Force Traveller/ M&M Bolero SLE/Tata 207/ M&M Camper or similar vehicles	800	
3.	Tata 407/709 or Ashok Leyland Lynx/Bus/Truck or Tata Truck or Similar Vehicles	1600	
4.	Tractor Trailers with 10+2 Wheels	400	
5.	Tractor Trailers with 14+2 Wheels	200	

## **COMMERCIAL CONDITIONS**

1. Tender Documents can be downloaded from our websites: [www.vssc.gov.in](http://www.vssc.gov.in) / [www.isro.gov.in](http://www.isro.gov.in). **Tender Fee (Rs. 560/-) shall be paid through Non-tax & Revenue Receipts Portal (NTRP)(URL: <https://bharatkosh.gov.in>)**. Payment receipt shall be submitted along with the quotation. Other mode of payment is not acceptable. [The tender fee is NON-REFUNDABLE].

Government Departments, PSUs (both Central and State), Small Scale Industries units borne in the list of NSIC, MSME and foreign sources are exempted from submission of tender fee. Those who are coming under the above category should submit documentary evidence for the same.

2. **PAYMENT:** As per **clauseNo. 7.0** of Annexure-I.
3. Please keep and confirm the offer validity minimum 180 days from the date of opening of tender
4. **Please send the quotations ONLY in 'SEALED COVER' super scribing our Tender Enquiry No. and Due Date by speed post so as to reach us on or before the due date and time. The cover thus prepared should be sent to the following address so as to reach us on or before the due date and time specified in the tender form:**

**Sr. Purchase & Stores Officer,  
Purchase Unit-I, Main Purchase,  
RFF Area, Vikram Sarabhai Space Centre,  
ISRO-PO,Trivandrum-695 022**

**VSSC will not be responsible for any postal delays. Email/fax quotations 'WILL NOT BE ACCEPTED'.**

5. Basic rate and GST rate with applicable HSN Code shall be shown separately.
6. In order to avail of the benefits extended by Government of India to the Micro and Small sectors, please submit attested copy of the valid Entrepreneur Memorandum Part-II signed by the General Manager, District Industries Centre or NSIC or MSME Registration Certificate along with your offer. [**Note: MSME/NSIC vendors are not exempted from submission of SD**].
7. VSSC has a right to cancel the tender without assigning any reason etc.
8. **EMD:**The vendors who are not registered with VSSC, shall submit an EMD(Earnest Money Deposit) or Bid Security through **NTRP forRs. 13,000/- (Rupees Thirteen Thousand only)**. The EMD of the unsuccessful vendor will be returned without any interest within 30 days from the date of finalization. Foreign vendors, registered vendors or vendors who have already applied for renewal of registration, Central PSUs/PSEs/Autonomous Bodies/MSMEs etc., shall be exempted from payment of EMD. Vendors seeking exemption from payment of EMD shall submit necessary proof like registration number(vendor code), etc. The quotation submitted by unregistered vendor without EMD will not be considered. The EMD submitted by unregistered vendors will be forfeited in the case of withdrawal of quotation or amendments in quotation or any such deviation in a later period.
9. **SECURITY DEPOSIT (mandatory compliance required):** In the event of placement of order, you should submit Security Deposit as per Clause 8.0 of Annexure – I.
10. VSSC reserves the right of acceptance of the whole or any part of the tender or portions of the quantity offered and the tenderers shall supply the same at the rates quoted.