

भारत सरकार/GOVERNMENT OF INDIA
अंतरिक्ष विभाग/DEPARTMENT OF SPACE
विक्रम साराभाई अंतरिक्ष केंद्र/VIKRAM SARABHAI SPACE CENTRE
तिरुवनंतपुरम/THIRUVANANTHAPURAM - 695 022

विज्ञा. सं. वीएसएससी/पी/विज्ञा./339/2022 दि. 02.12.2022
ADVT. NO. VSSC/P/ADVT/339/2022 DT. 02.12.2022

भारत के राष्ट्रपति के लिए तथा उनकी ओर से वरिष्ठ प्रधान, क्रय एवं भंडार, विक्रम साराभाई अंतरिक्ष केंद्र (वीएसएससी), तिरुवनंतपुरम, निम्नलिखित के लिए मोहरबंद निविदा आमंत्रित करता है।

For & on behalf of the President of India, the Sr. Head Purchase & Stores, Vikram Sarabhai Space Centre (VSSC), Thiruvananthapuram invites Sealed Tender for the following :-

क्रम सं. Sl. No	निविदा सं. Tender No.	वर्णन / Description	मात्रा Qty.	निविदा शुल्क Tender Fee
01.	B221 2022-002247-01 [एकल भाग / SINGLE PART]	अनुलग्नक 1 के अनुसार आइपीआर प्रणाली के अधीन मारुति निर्मित वाहनों के लिए असली सपेयर पार्ट्स की आपूर्ति के लिए दर संविदा Rate Contract for supplying of genuine spares for Maruti make Vehicles under IPR system of Purchase as per Annexure 1	2 वर्ष / years	रु. 560/-
नोट:- विनिर्देशन तथा विस्तृत निबंधन एवं शर्तें निविदा दस्तावेज़ के अनुसार Note :- Specification and detailed terms & conditions as per Tender document				

निविदा प्राप्त करने की अंतिम तिथि / Due Date for Receipt of Tender	29/12/2022 up to 16:00 Hrs.
निविदा खोलने की तिथि / Tender Opening Date	30/12/2022 at 10:00 Hrs.

विशेष टिप्पणी/Special Note:-

विदेशी विक्रेताओं को निविदा प्रस्तुत करने की अनुमति नहीं है। मेक इन इंडिया नीति के अनुसार केवल श्रेणी-I और श्रेणी-II के स्थानीय आपूर्तिकार इस बोली में भाग लेने हेतु पात्र हैं। विदेशी ओईएम से सीधे प्राप्त उद्धरणों/या विदेशी ओईएमों की ओर से उद्धरण प्रस्तुत कर रहे एजेंटों को इस निविदा में भाग लेने की अनुमति नहीं है।

Foreign vendors are not permitted to quote. Only Class-I and Class-II Local suppliers as per Make in India Policy are eligible to participate in the bid. Quotations directly from foreign OEM/ or from agents quoting on behalf of foreign OEMs are not allowed to participate in this tender.

शुद्धिपत्र, यदि कोई हो तो, हमारे वेबसाइट www.vssc.gov.in / www.isro.gov.in में प्रकाशित किया जाएगा।

Corrigendum, if any will be published in our websites : www.vssc.gov.in / www.isro.gov.in.

हस्ताक्षरित/Sd/-

वरि. प्रधान, क्रय एवं भंडार / Sr. Head, Purchase & Stores

Note :-

1. Full details and specification of the item and general instructions to be followed regarding submission of tender is indicated in the tender document.
2. Tender Document can be downloaded from our websites and also be obtained from the following address on request and submission of tender fee :

Sr. Purchase & Stores Officer, Main Purchase, RFF Area, VSSC, ISRO PO, Thumba, Thiruvananthapuram - 695 022, Ph : 0471-256 3139 / 3522.

While requesting for Tender Document please indicate on the envelope as "Request for Tender Document- Tender No..... dt.....".

3. Tender Fee (Rs. 560/-) shall be paid in the form of CROSSED DEMAND DRAFT ONLY. Other mode of payment is not acceptable. **The Demand Draft should be in favour of : Accounts Officer, Centre Accounts payable at State Bank of India, Thumba, Thiruvananthapuram [The tender fee is NON-REFUNDABLE].**

Government Departments, PSUs (both Central and State), Small Scale Industries Units borne in the list of NSIC and foreign sources are exempted from submission of tender fee. Those who are coming under the above category should submit documentary evidence for the same.

4. While submitting your offer, the envelope shall be clearly superscribed with Tender No. and Due Date and to be sent to the following address.

Sr. Purchase & Stores Officer, Main Purchase, RFF Area, VSSC, ISRO PO, Thumba, Thiruvananthapuram - 695 022, Ph : 0471-256 3139 / 3522.

5. Quotations received after the Due Date/Time will not be considered.
6. VSSC, Thiruvananthapuram is not responsible for any postal delay/loss of documents in transit.
7. Sr. Head, Purchase & Stores, VSSC, Thiruvananthapuram reserves the right to accept or reject any/or all the tenders in part or full without assigning any reasons thereof.

भारत सरकार
अंतरिक्ष विभाग (अं.वि.)
विक्रम साराभाई अन्तरिक्ष केन्द्र
तिरुवनन्तपुरम -695022
क्रय एवं भंडार



GOVERNMENT OF INDIA
DEPARTMENT OF SPACE (DOS)
VIKRAM SARABHAI SPACE CENTRE
THIRUVANANTHAPURAM 695022
PURCHASE UNIT-I, MAIN PURCHASE, RFF AREA
Ph No. 0471-2563139, 3676, 3522, 3523 Fax. 0471-2705092 / 2562065
e-mail : spso_psd@vssc.gov.in

निविदा आमंत्रण
INVITATION TO TENDER

मैसर्स
M/s

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हमारी संदर्भ सं

Our Ref. No.

B221 2022-002247-01

निविदा अंतिम तिथि

Tender Due at

महोदय

Dear Sirs,

कृपया निम्नलिखित मदों की आपूर्ति के लिए अनुलग्नक (फार्म सं. संलग्न) में उल्लिखित निबंधन एवं शर्तों के अनुसार संलग्न निविदा प्रपत्र में वर्णनात्मक सूचीपत्र/पैम्फलेट/साहित्य सहित हमारी संदर्भ सं. एवं अंतिम तिथि (मोटे अक्षरों में) ऊपर लिखते हुए अपनी मुहरबंद निविदा प्रस्तुत करें।

Please submit your sealed quotation , in the Tender Form enclosed here along with the descriptive catalogues /pamphlets /literature ,superscribed with Our Ref.No. and Due Date for the supply of the following items as per the terms & conditions mentioned in Annexure(Form No. null)

क्र.सं. Sl. No.	विनिर्देशों सहित मद का विवरण Description of items with Specifications	इकाई Unit	मात्रा Quantity
1	Rate Contract for supplying of genuine spares for Maruti make Vehicles under IPR system of purchase as per Annexure 1 for a period of 2 years.	years	2

सुपुर्दगी स्थल

Delivery At

Thiruvananthapuram

प्रेषण की विधि

Mode of Despatch

ON SITE

शुल्क छूट

Duty Exemptions

विशेष अनुदेश

Special Instructions NIL

विशेष निबंधन

Specific Terms

निविदाकारों को अनुदेश

Instructions to Tenderers

(1) Bidder is required to go through the scope of work, terms and conditions in Annexure -1 carefully before submitting the offer.

(2) Our fleet of Maruti vehicles - 8 Nos. (Ciaz -7 Nos. & Eeco -1 No.)

(3) Bidder is requested to send back the Annexure I duly filled, signed and sealed.

(4) The requirement will be on short notice and items collected by VSSC as and when required from the Service Provider.

(5) Hence, only manufacturers Authorised distributors/ dealers/ retail stores who have supply point at Trivandrum only shall quote.

(6) Last minute clarification on tenders will not be entertained.

(7) Fax and e_mail quotations will not be considered please send your quotations well in advance by speed post and should reach us before the due date & time Department will not be responsible for any postal delay.

(8) If any of the bidders submit any forged or false documents along with the tender such tenders will be summarily rejected and such bidders will be blacklisted for all future tenders.

(9) All Tax Invoices issued by supplier/ service providers on or after July 01, 2017 shall invariably bear their GST Registration No. (GSTIN) & the applicable GST rates. In the absence of which, the invoices shall not be processed for payment.

ANNEXURE I

Rate contract for the supply of genuine spares for Maruti Vehicles under IPR Purchase System

Sl. No.	SCOPE OF WORK, TERMS & CONDITIONS	Strike off whichever is not applicable	Remarks, if any
01	<p><u>Definitions:</u></p> <p>a. The term “Vikram Sarabhai Space Centre [VSSC]”, (hereinafter called the Service Receiver) is a Centre under the Indian Space Research Organization (ISRO) of the Department of Space (DOS) and includes its Units/Entities/Groups/Divisions and facilities all over Kerala State under the administrative control of VSSC and its offices located at ISRO P.O, Thumba, Thiruvananthapuram – 695 022.</p> <p>b. The term “Service Provider” shall mean any registered Establishment, which will be performing this Rate Contract activity.</p> <p>c. The term “Focal Point” means the designated officials of VSSC, who shall be co-ordinating with the Service Provider or their Authorised Official(s). The Focal Point of VSSC shall be Head, TOMD or authorized Officer(s) identified by Head, TOMD-VSSC in this regard.</p>	—	
02	<p><u>Period of Rate Contract:</u> The Contract shall be valid for a period of TWO YEARS from date of releasing of the order. However, Service Receiver reserves the right to the extend the same for further periods on mutual agreement or short close the same by giving one month prior notice in writing without any financial obligations on either side.</p>	ACCEPTED/ NOT ACCEPTED	
03	<p><u>Scope of Supply:</u> Supply of genuine spares for Maruti make Vehicle sunder IPR Purchase System as and when required by Service Receiver during the currency of the contract.</p>	ACCEPTED/ NOT ACCEPTED	
04	<p><u>Operation:</u> As and when spares are required, a formal request will be sent to the Service Provider and in reply to that Service Provider have to sent a proforma invoice. A formal Purchase Order [IPR] will be released on Service Provider based on the Performa invoice. The items shall be kept ready within the quickest possible time and the readiness of the items shall be intimated</p>	ACCEPTED/ NOT ACCEPTED	

	to focal point over Phone No. 0471-2563586, who will arrange for collecting of the same from Service Providers godown /shop within Thiruvananthapuram city.		
05	Payment: Payment shall be made against the invoice within 30 days from the date of receipt and acceptance of spares. The Part number of the spares, against which each spare is billed, shall invariably be shown in the invoice. Invoice shall be addressed to The Accounts Officer (Bills), VSSC for arranging the payment.	ACCEPTED/ NOT ACCEPTED	
06	Delivery: The purpose of this Rate Contract is to procure genuine spare parts at most competitive rates and within the shortest period of time to meet the emergent needs. Therefore, orders placed on Service Provider shall be given top priority and items made ready without any delay. The requirement will be on short notice and items collected by VSSC as and when required. Hence, only manufacturer's Authorized distributors/ dealers/retail stores who have supply point at Trivandrum only shall be quoted.	ACCEPTED/ NOT ACCEPTED	
07	<p>Price: The rates shall be as per latest Price list updated by the manufacturer ruling on the date of supply. However, price revisions are applicable from time to time as per the review done by the manufacturer.</p> <p>As MRP is inclusive of all taxes, no other taxes shall be added to that.</p> <ol style="list-style-type: none"> 1. The item shall be supplied in manufacturer's fresh original packing along with part no. and MRP details. Service Receiver reserves the right to reject the items which are not supplied in original packing if found non-genuine. 2. Service Receiver will verify the MRP of the invoice with the manufacturer packing. In any case, the final price shall not be more than the MRP. 3. All parts supplied shall have the standard warranty of respective manufacturer. 	ACCEPTED/ NOT ACCEPTED	
08	The discount percentage from manufacturer MRP shall be quoted in the 'Table A' given	ACCEPTED/ NOT ACCEPTED	

	below and it shall be firm and fixed throughout the period of rate contract.		
09	<u>Security Deposit:</u> In case of an order, the Service Provider have to submit an interest free security deposit equivalent to 3% of the Annual contract value in the form of Fixed Deposit Receipt(FDR) or Bank Guarantee which will be refunded after due performance of this Contract or shall be adjusted/forfeited against any dues.	ACCEPTED/ NOT ACCEPTED	
10	<u>Additions & Deletions:</u> VSSC reserves the right to add or delete any number of similar type of vehicle during currency of the contract.	ACCEPTED/ NOT ACCEPTED	
11	<u>Termination:</u> VSSC reserves the right to terminate the contract, if the performance of the contractor or his employees is found to be unsatisfactory during the period of the contract by giving one-month notice in writing.	ACCEPTED/ NOT ACCEPTED	
12	<u>Sublet of Contract:</u> You shall not sublet, transfer or assign the contract or any part thereof without our prior written approval.	ACCEPTED/ NOT ACCEPTED	
13	<u>Fall Clause:</u> The prices charged for the service shall in no event exceed the lowest rates at which you perform service of identical description to any other party during the period of this contract. If at any time, during the said period, you reduce the rates of such works to any other customers, it shall be forthwith notified to VSSC and the charges payable under the contract for the work done after the date of coming into force of such reduction of rates shall stand correspondingly reduced.	ACCEPTED/ NOT ACCEPTED	
14	<u>Parallel/Adhoc Contract:</u> VSSC reserves the right to enter into parallel/Adhoc contracts simultaneously with one or more agencies.	ACCEPTED/ NOT ACCEPTED	

15	<p><u>Arbitration:</u></p> <p>In the event of any dispute/s, difference/s, or claim/s arising out of or relating to the interpretation and application of the Contract, such dispute/s, difference/s, or claim/s shall be settled amicably by mutual consultations of the good Officers of the respective Parties and recognizing their mutual interests attempt to reach a solution satisfactory to both the parties. If such a solution is not possible, within 30 days from the date of receipt of written notice of the existence of such dispute/s, difference/s, or claim/s shall be referred to the Sole Arbitrator (s) appointed by the Parties by mutual consent in accordance with the rules and procedures of Arbitration and Conciliation (Amendment) Act 2015 as amended from time to time. The arbitration shall be conducted in Thiruvananthapuram in the Arbitration and Conciliation Centre- Thiruvananthapuram (Domestic & International) as per its rules and regulations. The expenses for the arbitration shall be shared equally or as may be determined by the Arbitrator. The considered and written decision of the Arbitrator shall be final and binding between the Parties. The applicable language for Arbitration shall be “English” only.</p> <p>Work under the Contract shall be continued by the CONTRACTOR during the pendency of arbitration proceedings, without prejudice to a final adjustment in accordance with the decision of the Arbitrator unless otherwise directed in writing by the Department or unless the matter is such that the works cannot be possibly continued until the decision (whether final or interim) of the Arbitrator is obtained.</p>	ACCEPTED/ NOT ACCEPTED	
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Authorized Signature & seal

Table A

MRP	As per latest price list of M/s. Maruti and price revision is applicable during the contract period
Discount percentage from MRP	
Any other charges	

Authorized Signature & seal

EARNEST MONEY DEPOSIT / BID SECURITY:

1. Earnest Money Deposit (EMD) or Bid Security is obtained to ensure the earnestness of the vendor in the procurement process. Registered Vendors of VSSC are exempted from furnishing EMD or Bid Security in the procurement process. Other Vendors participating in the tender process has to *furnish EMD through Demand Draft/Banker's Cheque for **Rs. 36,000/- (Rupees Thirty Six Thousand Only)** drawn in favour of **Sr. Accounts Officer, Centre Accounts, VSSC-Trivandrum payable at State Bank of India, Thumba Branch.*** EMD shall be interest free. EMD shall also be furnished in the form of Fixed Deposit Receipts or Bank Guarantee from any of the Scheduled Banks executed on non-judicial stamp paper of value Rs.200/-. In case of Bank Guarantee, it shall be valid for a period of 45 days beyond the final tender validity date.
2. Also, Registered Vendors who have already applied for renewal of registration, Central PSUs, PSEs, Autonomous Bodies, Micro and Small Enterprises, KVIC, National Small Industries Corporation etc., are exempted from the payment of EMD.
3. Any tender not accompanied with EMD shall be treated as **INVALID TENDER** and rejected. Vendors seeking exemption from payment of EMD shall submit necessary proof like registration number etc.
4. EMD of vendor shall be forfeited if the tenderer / contractor withdraws or amends his tender or deviates from the tender in any respect within the period of the validity of the tender. Failure to furnish Security Deposit/Performance Bond by a successful vendor within the specified period shall also result in forfeiture of EMD.
5. EMD shall be refunded to all the unsuccessful vendors within thirty days after placement of the Purchase Order. EMD shall be refunded to the successful tenderer/contractor after payment of the Security Deposit. EMD shall be refunded to all the participants in cases where the tender is cancelled or withdrawn by the Centre/Unit, within thirty days from the date of such cancellation or withdrawal.