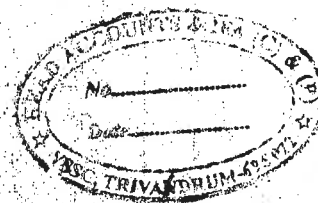


Government of India
Department of Space
Vikram Sarabhai Space Centre
Thiruvananthapuram-695 022



No.VSSC/DIR/3.7/2003

February 12, 2004

OFFICE ORDER NO. 2846

Subject to any general or special orders, the Director, VSSC may issue from time to time, the financial and administrative powers of Director, VSSC are hereby re-delegated to support functions in the Centre to the extent specified in the Annexure-I to this Office Order. This order is issued in supersession of all earlier Office Orders on the subject and will be effective from the date of issue.

2. The exercise of the powers indicated under this order will be subject to:-

a)Availability of funds.

b)Such rules, regulations, procedures, scales etc. as may have been laid down or may be prescribed by the Department of Space/Director, VSSC from time to time.

3. Except where the payment of advance is specifically prohibited, the power to sanction expenditure in respect of items specified in the Annexure will also carry with it the power to approve of suitable advances.

4. Wherever necessary, the financial powers delegated shall be exercised in consultation with the Internal Financial Adviser, VSSC. In case an Officer to whom the powers have been delegated under this order does not agree with the opinion of the Internal Financial Adviser in a particular case, he may refer the matter to his next higher authority. If Associate Director, Deputy Directors, Controller or Group Directors/General Managers do not agree with the opinion of the Internal Financial Adviser in respect of any issue subject to the powers delegated to him or on a reference from an Officer below him, he may refer the matter to Director, VSSC for a decision.

5. The financial powers now delegated to the various authorities cannot be further re-delegated or sub-delegated to Officers working with them. However, where the need is felt for sub-delegation of powers to next level authorities for specific items or for a specific period, the same may be done after obtaining the prior approval of the Director, VSSC.

6. Controller, VSSC is hereby authorized to authenticate the approval of Director, VSSC concerning the following:

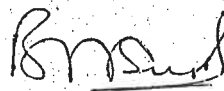
i) Creation of posts/making appointments and promotions.

ii) Incurrence of Miscellaneous Expenditure

iii) Purchase/Contracts action regarding Stores and Equipment.

Controller is also authorized to nominate an Officer in Administration not below the rank of 'SD' as 'Head of Office'.

7. The Deputy Divisional Heads holding independent charge of Division shall exercise the powers of a Divisional Head. Other Deputy Divisional Heads identified as such elsewhere shall exercise the powers of Division Heads in the absence of the latter. This shall be done on specific authorization of the Divisional Head concerned on his proceeding on tour, leave etc. Project Director, RSR shall exercise the powers of a Group Director and Manager, APEP shall exercise the powers of Heads of a Division. Manager, APEP is also delegated with additional powers indicated in the Annexure-III to this Order.


(BN SURESH) 13/2/0
DIRECTOR

To

Associate Director/Dy.Directors/General Managers/Director,SPL/Group Directors
Group Heads/Dy.General Managers/Managers/Project Directors/Head of Divisions

Controller/Head, PGA/Head, Accounts & IFA(G) & (P)/Head, PSD